



**Title:** Shift Supervisor

**Location:** 3735-8th Street Nisku, AB

**Work Hours:** Monday to Friday, 6:00 am to 2:30 pm

At Star, our people make the difference. We offer an exciting place to build your career with competitive compensation and benefit packages, company matching RRSP/DPSP program, employee home purchase program and employee discounts.

### **Job Overview**

Reporting to the Logistics Manager, as the **Shift Supervisor, Operations** you will support the Yard Manager to load and unload trucks, packaging, and stackers according to the schedule, organize people in the yard, and provide guidance and train staff.

Your day-to-day responsibilities will include:

- Supervising staff with loading and unloading of trucks as well as packaging and stacking. Ensuring daily activities comply with operational standards for production, productivity, quality, and customer service.
- Organizing, monitoring, and maintaining workflow and work processes, identifying opportunities for process improvement and increased efficiency.
- Initiating and fostering a spirit of cooperation within and between departments.
- Communicating job expectations to staff and planning, monitoring, and appraising job results to achieve assigned results.
- Coaching and counseling, where required to support staff and maintain performance standards.
- Initiating, coordinating, and enforcing systems, production standards, policies, and procedures.
- Establishing and enforcing standards to maintain quality.
- Ensuring equipment is maintained and operating in good order, reporting breakdowns and/or repairs to support planning.
- Maintaining a safe and clean work environment by educating and directing personnel on equipment, resources, and maintaining compliance with established Star policies.
- Assisting with feedback to the Yard Manager on staff's performance management.

As our ideal candidate, you are...

- A strong communicator; you clearly express your thoughts in conversation as well as write and present in a persuasive and influencing manner.
- A creative thinker; you identify new ideas, techniques and opportunities to improve performance and productivity.
- A leader; you develop and improve the skills of others through effective coaching and guidance.
- A creative problem solver; you think outside the box for solutions without fear of failure.

### **Essential Requirements**

- Completion of High School Diploma.
- Minimum 5 years' experience in a lumber yard or warehouse.
- Satisfactory verification of criminal record check.
- Comfortable using office equipment and Microsoft Office programs (Outlook, Word, Access, Teams, SharePoint and PowerPoint).
- Physically able to kneel and crouch as well as lift, carry, push or pull objects weighing up to 50 lbs.

## Preferred Qualifications

- Supervisory experience is an asset.
- Certification in First Aid and Forklift (truck) Licence are an asset.
- Knowledge of BisTrack, Site Docs and warehouse management system are an asset.

## What We Value

- Creating trusting and successful working relationships.
- Setting clear, measurable and achievable goals.
- Cooperating with team members in an open, positive and respectful manner.
- Taking responsibility for the outcomes of decisions and actions.
- Staying current with technical job skills.

## Working Conditions

You primarily work in a manufacturing plant environment. Schedule is based on shift work and may include weekends and occasional overtime. Work has exposure to noise and wood dust from equipment/machinery and exposure to outdoor weather conditions.

## About Us

For more than four decades, Star Building Materials has dedicated itself to excellence and innovation in the construction industry. We explore new processes and methods to help you improve efficiency, manage project costs, and reduce waste, while developing new manufacturing methods to continually improve the quality of our products.

Formerly known as Leduc Truss, we proudly joined the Qualico Group in 2006. As one of Western Canada's largest real estate development companies, Qualico represents the longevity and commitment to service we value, allowing us to remain a trusted supplier of building components with the strength of Qualico behind us.

Our new 35,000 square foot production facility is equipped to design and manufacture quality roof trusses and engineered wood products for your residential, commercial, or agricultural projects. We employ forward-thinking staff with the expertise to maximize your profits and enhance the quality of your buildings.

Proudly serving the Greater Edmonton Area, Central, and Northern Alberta regions. To learn more, click [here](#).

*Qualico welcomes applications from people with disabilities. Accommodations are available upon request during the assessment and selection process.*

Candidates being considered will be contacted. We thank you for your interest. Join our [Talent Community](#) to stay up to date on job opportunities and to find out why we have the best reason to come to work every day.

**Closing Date:** July 14, 2026

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